



# VPNG INFORMATION SESSION PROFORMA

This proforma is intended for use by VPNG hospital representatives who are providing information about the VPNG within perioperative departments or other nursing related organisations.

To arrange this session ensure that you have:

- Dedicated time and space to deliver the information session
- Laptop with internet access and monitor
- USB with PowerPoint presentation (optional)

To set up:

- Load up VPNG PowerPoint presentation (via internet or USB)
- VPNG website and facebook pages (public and closed) sites open

## Intro

- Introduce yourself and your role as VPNG hospital representative.
- Thank the department/organisation for providing you the time and space to speak to them about the VPNG.
- Provide the outline and duration of the presentation [approx. 20 minutes]

## Outline

- What is VPNG?
- History of VPNG
- Benefits of membership
- Becoming a VPNG Representative
- Becoming a Committee Member
- Becoming a member
- Questions

### What is VPNG?

- Local Association that forms part of ACORN
- Members include perioperative nurses across Victoria
- Charitable organisation status- all profits back into promotion of perioperative nurses
- Mission and aims of VPNG



### **History of VPNG**

- Formed in...
- Largest specialist professional nursing organisation, over 1000 members
- Structure

### **Benefits of Membership**

- Scholarships and grants
  - June Allen/Sr Mary Felix (postgrad studies), Marea Fennell (postgraduate education/management), Mary Barry (education grant), ACORN Conference grants
- Study days and Conferences (Metro & Regional)
- Manager study days
- Current perioperative nursing issues and up to date information
- Website
- Snippets newsletter
- Social media sites (Facebook page and group, Twitter, Instagram, LinkedIn)
- Networking
- All ACORN benefits (website/webinars/grants/standards/conferences)
- Promoting perioperative nursing through education (Intro to perioperative nursing course)

### **Becoming a Committee Member**

- Influencing perioperative professionalism
- Subcommittees
- Responsibilities

### **Becoming a VPNG Representative**

- Disseminating information
- Connecting your department with educational events specific to perioperative nursing
- Promoting professionalism
- Promoting Perioperative Nurses Week (Oct)
- Sharing ideas/articles/interest pieces/activities via snippets/Facebook
- Nomination process

### **Becoming a Member**

- How much/How often
- How to join
- Review website page
- Hand out promotional materials

## **Questions**

Thank you and please contact VPNG via [enquiries@vpng.org.au](mailto:enquiries@vpng.org.au) for questions or further information.